SALLY MAE POINDEXTER

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Objective: To become a copywriter for Johnson & Johnson in the Atlanta office.

Education: **Berry College,** Mount Berry, Georgia, May 2012
Bachelor of Arts, English
GPA: 3.75/4.00
Academic Scholarship: ($10,000/year)

Experience: **Ramifications**, Mount Berry, Georgia
Editor-in-Chief, August 2011-Present
Staff Member, August 2009-July 2011

- Manage team of 10 students to select content and create layout for the college's annual literary magazine featuring student poetry, art and prose.
- Develop and implement a rating system to be used by student workers to review over two hundred submissions and choose thirty for publication.
- Oversee fundraising and publicity efforts.
- Train and delegate assignments to new personnel.

Berry College Writing Center, Mount Berry, GA
Writing Coach, January 2010-Present

- Conduct more than a hundred one-on-one consultations with undergraduate students every semester.
- Analyze student research papers and provide feedback on grammar and collegiate writing skills.

The Campus Carrier, Mount Berry, GA
Staff Writer, August 2009-May 2010

- Wrote feature articles concerning matters of student interest, such as the addition of a creative writing minor and the college's plan to begin a football program.
- Proofread and edited the work of over a dozen other student contributors and staff reporters.
- Conducted interviews with students, faculty, staff, and community members for inclusion in news pieces.

Activities: **Berry College English Club**
President, August 2010-Present

- Conducted biweekly meetings to discuss club publicity and finances with members.
- Arranged several outings for the club every semester, such as traveling to Atlanta to see productions at The Shakespeare Tavern.
- Sponsored guest speakers such as former Poet Laureate Maya Angelou.

Computer Skills: Microsoft (Word, Excel, Access, PowerPoint, Outlook, Publisher), Photoshop, Adobe InDesign